

**TRANSPORT FOR GREATER MANCHESTER COMMITTEE**  
**REPORT FOR RESOLUTION**

**DATE:** 12 June 2015

**SUBJECT:** Terms of Reference for the Sub Committees of the  
Transport for Greater Manchester Committee 2015/16

**REPORT OF:** The Clerk to the Joint Committee

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**PURPOSE OF REPORT**

To outline for Members' consideration, the Terms of Reference for Transport for Greater Manchester Committee's Sub Committees.

**RECOMMENDATIONS**

1. To approve the Terms of Reference for Capital Projects and Policy, Bus Network and TfGM Services and the Metrolink and Rail Networks Sub Committees.

**BACKGROUND DOCUMENTS**

Report to the Transport for Greater Manchester Committee 20 June 2014  
Report to the Transport for Greater Manchester Committee 14 June 2013  
Report to Transport for Greater Manchester Committee 15 June 2012  
Report to the Transport for Greater Manchester Committee 4 April 2011  
Report to the shadow Transport for Greater Manchester Committee, 25 February 2011.

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## 1. Background

- 1.1 At the inaugural meeting of the Transport for Greater Manchester Committee (TfGMC) on 4 April 2011, Members considered a report which set out the Terms of Reference for the Committee, as contained within the Operating Agreement between the Greater Manchester Combined Authority (GMCA) and the ten district authorities in Greater Manchester; and also the Terms of Reference for the Capital Projects and Policy, Bus Network and TfGM Services and the Metrolink and Rail Networks Sub Committees.
- 1.2 This report presents a detailed set of Terms of Reference for the above-mentioned Sub Committees.

## 2. Capital Projects and Policy Sub Committee

- 2.1 It is proposed that this Sub Committee meets six times per year, with the following Terms of Reference:-

The Capital Projects and Policy Sub Committee, in accordance with the Committee's policies for integrated public transport:

1. Approves **under delegated authority** releases for capital schemes within the GMCA's transport capital programme provided that the overall cost of any scheme does not exceed the budget allocated to it in the Capital Programme.
2. Monitors and, where appropriate, considers and resolves, **under delegated authority**, issues arising from the implementation of all capital schemes within the GMCA's minor works capital programme, provided that the cost of any scheme does not exceed the budget allocated to it in the Capital Programme.
3. Monitors and, where appropriate, refers to TfGMC or GMCA for resolution issues arising from the implementation of the public transport schemes prioritised for delivery under the Greater Manchester Transport Fund.
4. Reviews the arrangements adopted by TfGM for the procurement of a representative cross section of capital projects, including the procurement routes and contractual arrangements used to ensure that they deliver best value.
5. Reviews the processes used for the evaluation and selection of design and delivery teams including the methods of assessment used to evaluate design and contractor bids and the arrangements proposed for the effective co-ordination of the design and delivery process.

6. Examines the internal TfGM arrangements for managing, developing and supporting the delivery of capital projects.
7. Considers issues arising from the tendering and implementation of all Metrolink capital contracts, and where appropriate refers them for resolution to TfGMC or GMCA.
8. Monitors on behalf of TfGMC all external transport capital projects agreed by Department for Transport and/or other agencies, to which the GMCA has no direct funding responsibility.
9. Considers and advises TfGMC on proposals for future capital programmes.
10. Undertake key elements of work on new policy development referred by TfGMC, for example, considering new fare regimes for Metrolink or concessionary fares but it will be for TfGMC to determine and approve any changes to fares.
11. Undertake and receive reports relating to the monitoring functions with regard to the new, additional highways functions, including network management, road safety, traffic signals and traffic forecasting.

### **3. Bus Network and TfGM Services Sub Committee**

- 3.1 It is proposed that this Sub Committee meets six times per year on dates that enable the decisions of the Sub Committee with regard to changes to the subsidised network to align most effectively with the bus timetable change dates:-

The Bus Network and TfGM Services Sub Committee, in accordance with the Committee's policies for integrated public transport:

1. Considers all matters relating to the operation and service performance of the bus network in Greater Manchester, including commercially registered and subsidised services; bus stations and bus stops; passenger information services; contract monitoring; vehicle standards; and passenger safety for the subsidised bus network.
2. Considers the operation, performance and development of the TfGMC accessible transport provision.
3. Monitors:
  - the detailed performance of the tendered bus network;

- the detailed operation and performance of the accessible transport services provided by the Committee and GMCA;
  - commercial bus services which make use of TfGM facilities such as bus stations, concessionary fares and Section 106 (1) grants to bus operators;
4. **Under delegated authority**, reviews closely and approves all proposed changes to the subsidised bus network and ensures that the cost of the subsidised general services is kept within the appropriate budget or any cash limit set by GMCA.
  5. **Under delegated authority**, approves any operational proposals relating to the Executive's provision of bus station, stop/shelter and passenger information services
  6. Discharges the above within GMCA's capital and revenue budgets, set by GMCA.

#### **4. Metrolink and Rail Networks Sub Committee**

- 4.1 It is proposed that this Sub Committee meets six times per year on dates that enable the Sub Committee to effectively monitor the most recent performance of both Metrolink and rail services.

The Metrolink and Rail Networks Sub Committee, in accordance with the Committee's policies for integrated public transport:

1. Considers all matters relating to the operation and service of local rail and Metrolink services in Greater Manchester, together with related facilities, including the status of individual rail stations within the TfGM's monitoring system, and the promotion of local rail and Metrolink services
2. Reviews issues concerned with the level of, and support of, local rail services
3. Monitors the performance of local rail services and the performance of Metrolink services.

#### **5. Recommendations**

- 5.1 A full set of recommendations can be found on the front page.