

**DECISION NOTICE (GMP)**

**Decision author and proposer:** Steven Ho, David Wright

**Subject:**

A0411 Print Services & Print Device Solutions.

**Type of decision:**

Deputy Mayor's decision

X

Chief Officer's  
decision

**The decision is that:**

The Deputy Mayor approves the award of a contract for the multifunctional print device services to Xerox UK Limited.

**The reasons for the decision are:**

The Force has an ageing printing environment which does not adequately fulfil the needs of GMP's present and future requirements, hence the need to have a new contract that will help to deliver a more efficient print environment, maintain savings and to reduce GMP's carbon foot print.

The specification was developed following a full site survey of GMP's entire print infrastructure and in conjunction with the IS Branch to ensure it was fit for purpose.

GMP received a total of 6 compliant tender responses.

A proof of concept has been conducted by the successful bidder to ensure that they are able to deliver the services to GMP.

**Alternative options considered and rejected:**

Full evaluation undertaken. No other options available.

**Financial comments:**

Capital purchase £1,641,246 for 5x years.

There is revenue saving of £229,202 per annum.

**Legal comments:**  
As per the standard terms and conditions of the CCS- Crown Commercial  
RM3781 Framework

**Risk Assessment:**  
None, this is a compliant process.

**Is safeguarding of children relevant and has this been considered:**  
NA

Signed on behalf of GMP  
Signed: *[Signature]*  
Name: *Lynne Potts*  
Date: *7.2.18*

*Treasurer*  
Signed on behalf of GMCA (Director of ~~Police~~ Policing, Crime, Criminal Justice  
& Fire)  
Signed: *[Signature]*  
Name: *RICHARD PASEY*  
Date: *20.2.18*

Agreed by Deputy Mayor  
Signed: *[Signature]*  
Date: *20/2/18*

Contact Officer: