

## Privacy Notice for Greater Manchester Local Nature Recovery Strategy Public Consultation Form (November, 2024)

<b>Data controller:</b>	GMCA
<b>ICO registration reference:</b>	Z2751067
<b>Customer enquiries contact details:</b>	<a href="mailto:naturerecovery@greatermanchester-ca.gov.uk">naturerecovery@greatermanchester-ca.gov.uk</a>
<b>Data Protection Officer:</b>	John Lawrence Curtis – Assistant Director Information and Data Governance  <a href="mailto:OfficeofDPO@greatermanchester-ca.gov.uk">OfficeofDPO@greatermanchester-ca.gov.uk</a>

### 1. Who we are

The Greater Manchester Combined Authority (GMCA) is made up of the ten Greater Manchester councils, the Greater Manchester Fire and Rescue Service, and the Mayor of Greater Manchester. We work with other local services, businesses, communities and other partners to improve the city-region.

### 2. Summary of the use of the Database

Greater Manchester Combined Authority is required under the Environment Act (2021) to develop a Local Nature Recovery Strategy for Greater Manchester. Everyone can play a part in shaping the strategy, so that we can get it right for Greater Manchester. All voices matter, whether a resident, community group, local business owner or farmer. This feedback will help us gain local knowledge and ensure that this is a shared strategy, representative of a diverse range of views.

We want to hear what the public think about the vision, aims, targets and maps set out in this strategy. The responses will then be used to shape the final version of the strategy.

Data is being collected from respondents who have opted to complete the Greater Manchester Nature Recovery Public Consultation. The survey is being hosted on the GM Consult website (Citizen Space).

The results will be analysed by GMCA, and the Greater Manchester Ecology Unit (part of Tameside Metropolitan Borough Council) (GMEU), and used to inform the final version of the Local Nature Recovery Strategy.

Survey responses will be collected via an automated report through the Citizen Space tool. This will be in a single database with limited access. Information and responses will be used to inform the preparation of the Greater Manchester Local Nature Recovery Strategy.

### 3. What information we will collect from you (the purpose and legal basis for processing information)

To enable us to identify responses and amend or delete them as can be required under a person's data rights within the GDPR, the following personal data will be collected:

- Name
- Email address

We may also collect information relating to gender and age range.

To help us ensure that a wide variety of the public are represented, the following special category data will be collected:

- Racial or ethnic origin
- Health

This basis we are relying upon is the following:

- Public task - The processing is necessary for you to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law. Article 6 - 1(e)
- Substantial public interest - Must still be proportionate to the aim the project is pursuing, respect the spirit of the right to data protection. But also, must provide for suitable and specific measures to safeguard the fundamental rights and the interests of the individuals involved. Article 9 - 2(g)

#### **4. How we ensure the security of your data**

The collected data will be stored in a secure server in a shared drive on the GMCA premises with limited access to members of the GMCA Environment Team and the GMCA Engagement Team. Greater Manchester Ecology Unit (GMEU) will receive an anonymised version of the data to assist with data analysis. No other third parties will receive the data for processing.

This survey is hosted on software called Citizen Space, which is provided by Delib. The security measures, firewall, access control and administration privileges for the Delib service have been reviewed and accepted by the GMCA. We also have a contract in place with Delib, which states the services they must provide.

#### **5. Information retention**

The GMCA will keep your information until the end of 2025 (in line with the timescales for the preparation of the strategy).

#### **6. Transferring data**

All data collected as part of this project will remain in UK.

#### **7. Data sharing**

The information collected as part of this survey will only be used for the purposes explained above. However, the regulations pertaining to Local Nature Recovery Strategy require us to publish all responses to our public consultation, GMCA will anonymise all responses and remove special category data before publication.

#### **8. What rights do individuals have?**

The GMCA must comply with the United Kingdom General Data Protection Regulations (UK GDPR) and the Data Protection Act 2018.

Under data protection law, your rights include:

- Your right of access - You have the right to ask us for copies of your personal information.
- Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.
- Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.
- Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.
- Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

If you wish to make a request, please contact us at:

Email: [officeofdpo@greatermanchester-ca.gov.uk](mailto:officeofdpo@greatermanchester-ca.gov.uk)

Post: Office of the DPO GMCA, Churchgate House, 56 Oxford Street, Manchester, M1 6EU

## **9. How can I make a complaint?**

If you are not satisfied with how the GMCA is using the information we hold about you please contact our Data Protection Officer by emailing [officeofdpo@greatermanchester-ca.gov.uk](mailto:officeofdpo@greatermanchester-ca.gov.uk).

If you are still not satisfied with the GMCA's response to any request to exercise your individual rights or if you believe that the GMCA is not processing your personal data in accordance with the law, you can contact the Information Commissioner's Office:

Post: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF

Telephone: 0303 123 1113

Online Chat: [Advice services for members of the public | ICO](#)